

# Huntington Estates Homeowners Association Tree Removal Request

**A. Requestor**

Property Owner's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Street Address: \_\_\_\_\_, Tallahassee, FL 32303

Telephone #: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_

**B. Instructions:**

1. Please mark the trees slated for removal on your property
2. Send this application to [HEHAacc@gmail.com](mailto:HEHAacc@gmail.com) or bring it to the front porch HOA drop box located at 3542 Carrington Dr., Tallahassee, FL 32303.
3. Approval is required from the Architectural Control Committee (ACC) before removing any trees larger than nine inches. See Covenants & Restrictions (C&R) Article Nine – Section 7 for more details.  
A volunteer member of the ACC will contact you as soon as possible; however, it may take up to 30 days.
4. Keep in mind the **Leon County permit requirements** for tree removals in single-family residential lots:
  - a. Removal of trees less than 36 inches DBH (diameter at breast height, typically 4.5 feet from ground) is allowed during and post development without need for a city permit. If your tree is 36 inches DBH or greater, get a permit removal, since the ACC will not be able to approve your request without it.
  - b. Request to remove or relocate PROTECTED trees will require an environmental management permit application. These trees entail Longleaf Pine (*Pinus palustris*) or Live Oak (*Quercus virginiana*) of 12 inches DBH or greater. Any dogwood tree of 4 inches DBH or greater. The ACC will not issue approval for removal of these protected trees, you will also need a county permit request.
5. Florida statute 163.045 allows for tree removal without a permit if a certified arborist or licensed landscape architect determines the tree poses a danger. Retain your paperwork from this evaluation to show the ACC member that comes to your lot as part of the review and request approval process.

**Note:** per our neighborhood C & R's exterior changes without written approval of the ACC can constitute a violation. Contact the ACC Chairman if you have questions, as posted in:  
<http://www.huntingtonestateshoa.org/contact>.

C. APPROVED: Yes / No	ACC Member Name	Signature	Date
ACC Notes:			